



Kapiti Uniting Parish

Financial reports for the year to June 2023

Parish Annual General Meeting

Held in Raumati on Sunday 10 September 2023

***Our mission: to promote Christian faith and values in
the communities of the Kapiti Coast.***

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Treasurer's Report

The financial year was a year of consolidation with Rev Anna Gilkison as our new minister. We spent some months getting used to having her at the parish and what it meant for our finances.

Because Anna is living in the manse at Robert Grove in Paraparaumu, that means that we no longer have the rental income from that property. We also incurred greatly increased costs around her employment, though we would all agree that the parish is delighted to have her here with us.

In November 2022, we received a major bequest from the estate of Robert G Cuttriss of \$149,916. These funds are now in a high interest-bearing account and are a wonderful financial safety cushion for the parish. While the parish was without a minister, we managed to save a considerable amount and we now have a total of \$306,474 in various accounts with the Presbyterian and Methodist Churches. Having these funds means that we can do some planning with the knowledge that we can afford it. We do, however, need to be careful in what we do.

Our income from Thrifty Place remains at the same level as previous years. It could sell more if it received more donations of goods. A very good reason to clear out those cupboards! I would like to say a huge thank you to Kay McIntosh and her team of volunteers who keep Thrifty Place open.

We have had a large increase in revenue from Facilities Hire. We now have a ballet school in the Hall almost every afternoon (except during some school holidays), which provides a very useful income. We are also seeing an increase in one-off hires of the Hall. Fiona Bell is kept quite busy with the administration of "who is in which room" and when. Thank you, Fiona.

Our income from donations has decreased. This has mostly been caused by members moving into retirement homes out of the district or to be closer to family. As our church family shrinks, we need to look at ways of encouraging more people to join us. And not just for financial reasons.

In June 2022, we had all our properties re-valued at the request of the Methodist Church. This resulted in a large increase in the valuations, particularly of the building complex at Raumati. Our valuation went from \$1,870,000 to \$2,980,000. As this valuation is also used by the insurance companies as the basis for our premium, we were hit with an increase of more than 100% in the premium cost for Raumati, namely from \$13,000 pa to \$29,000 pa. Going forward, we have been informed that there will be an at least further 20% increase in premiums for 2023/24. We looked for alternatives to using the Presbyterian Church insurance scheme, which we have been using, but no insurance companies were accepting an new business in the Wellington area.

We also have the issue of the earthquake status of the Hall. A basic survey was done in 2014 and the Hall was judged to be 65-67% of *earthquake rating term*. The Presbyterian Church has decided that we must have a detailed seismic survey carried out so that they can decide if the current rating or 65-67% is satisfactory. The

Property Committee received several quotes for carrying out this work. They all sit around the \$12,000 mark. We will have to have this survey carried out sometime in 2023/24.

We have managed to carry out some work on cleaning and painting the front and roof of Thrifty Place, as well as having new clearlite panels installed in the roof. We had also agreed with a builder to replace the clearlite panels on the veranda roof at the manse, but this work has been delayed.

Other work carried out in the Parish includes a new curtain around the excess chairs in Raumati, window film on the windows by the piano and organ at Raumati, total painting of the interior and minor repair work at Waikanae and trimming/removal of trees on the Waikanae property border.

Going forward we hope to have the following works carried out:

- Heat pumps for Raumati (Deposit paid and installation scheduled for Sept 23)
- Kitchen/hot water system Raumati
- Painting exterior Waikanae
- Cleaning/painting exterior Raumati Church Building

As these are all considered to be Capital works, we can use the funds which are currently held in the Methodist Church and Loan Account. These are the funds which we received after the sale of the church at Paekakariki. These funds can only be used for capital works, and we must go through an extensive approval process to access them.

The three congregations of the parish have a large number of volunteers who carry out a multitude of tasks, from checking the fire prevention system, playing the piano, helping with playgroups, to serving tea and coffee. In particular, I would like to thank Marie Smith for her endless patience and help with all things financial. She is the whiz who knows the ins and outs of the Methodist Church financial systems.

The budget for the 2023/24 financial year was approved by Parish Council. Monthly reports will show how the Parish's finances are tracking in relation to the budget.

Cathy Drummond
Treasurer

Statement of Financial Performance

Kapiti Uniting Parish

For the year ended 30 June 2023

Account	30-Jun-23	30-Jun-22
Offering Cash	3,036	3,548
Offering Direct Credits	87,753	94,958
Offering Donations	219	2,200
Offering Envelopes	12,201	15,202
Total Offering Thrifty Place	103,209	115,908
Thrifty Place income		
Thrifty Place Income	24,781	24,245
Thrifty Place: Trade Me & Furniture Sales	349	1,489
Total Thrifty Place income	25,130	25,734
Thrifty Costs		
Thrifty Place Advertising	0	0
Thrifty Place EFTPOS	391	452
Thrifty Place Miscellaneous		1,680
Total Thrifty Costs	391	2,132
Total Thrifty Place income	24,739	23,602
Rental Property		
Rental Property Income		21,197
Rental Property Costs		7,871
Net Rental Property		13,326
Use of Facilities		
Property Income Raumati	34,033	18,233
Property Income Waikanae	4,557	4,309
Total Use of Facilities	38,590	22,542
Other Income		
Fair Income	5,887	245
Interest	32,644	24,750
Other Income	27	1,611
Recitals Income	2,000	174
Total Other Income	40,558	26,780
Grants		
Grants Ministry of Education	2,310	1,494
Total Grants	2,310	1,494
Dedicated Income		
Sale of Chattels - Paekakariki		806
Playgroup: Donations from Parents	390	105
Flood Donations	1,836	
Total Dedicated Income	2,226	911
TOTAL INCOME	211,632	204,563

Operating Expenses

Administration		
Administration ACC Levies	218	165
Administration Bank Fees	54	119
Administration Equipment Maintenance		70
Administration General Expenses	2,082	1513
Administration KiwiSaver	956	941
Administration Office Salaries	44,823	39659
Other Costs		174
Administration Photocopier Meter	1,238	1050
Administration Photocopier Lease	3,512	3219
Administration Stationery and Postage	338	1209
Administration Telephones	1,205	1076
Administration Web and Internet	364	509
Administration: Xero Accounting Monthly Fee	268	220
Total Administration	55,058	49,924
Committee Costs		
Committee Pastoral	281	348
Committee Social Opportunities	35	
Committee Worship	1,282	506
Committee Worship Advertising	1,355	951
Total Committee Costs	2,953	1,805
Ministry Costs		
Ministry Books	357	131
Miscellaneous fees		51
Ministry Superannuation	3351	760
Stipend	56887	13561
Ministry Seniority Allowance	8451	2187
Ministry Non-taxable Allowances	4313	
Ministry Travel		
Ministry Supervisor	600	100
Visiting Minister's Travel/Mileage Expenses	907	3031
Visiting Minister's Preaching Fees	7060	17472
Total Ministry Costs	81,926	37,293
Playgroup		
Playgroup Co-ordinator Salary	9,641	9168
Playgroup Kiwi Saver	280	275
Playgroup Resource Expenses	0	
Playgroup Travel		370
Total Playgroup	9,921	9,813
Property Costs		
Property Cleaning: Raumati	5,322	3157
Property Cleaning: Waikanae wages	1,257	888
Property Insurance	31,090	15600

	Property Kitchen Supplies	578	417
	Property Maintenance Parish		13589
	Property Maintenance - Raumati	9,816	
	Thrifty Place Maintenance	9,787	
	Property Maintenance - Waikanae	5,664	
	Maintenance - Robert Grove	(8,139)	48113
	Property Other Expenses	(490)	1575
	Property Power	6,060	5324
	Property Rates	5,269	1722
	Property Water rates	814	730
Total Property Costs		67,028	91,115
	Wider Mission Levies		
	UCANZ Levy	18,200	12897
Total Levies		18,200	12897
	Wider Mission CV Removal Fund	1,035	1035
Total Wider Mission		1,035	1035
	Depreciation	9,623	7213
	Raumati: Playgroup Expenses	470	108
	Waikanae - Playgroup Expenses		20
	Interest Paid	831	
	Fair Expenses	1,862	
	Special Offerings Flood Donation	2,000	
Total Operating Expenses		262,969	211,223
	Net Surplus (Deficit)	(51,338)	(6,660)

Balance Sheet

Kapiti Uniting Parish

For the year ended 30 June 2023

2023

2022

		2023	2022
Current Assets			
	Bank accounts	17,331	16,071
	Accounts Receivable	4,092	3,647
	Methodist Growth & Income Account	57,139	57,252
	Cuttriss Bequest	149,916	
	Methodist Short Term Deposit	63,194	33,268
	Presbyterian Investment Fund	36,225	83,780
	Total current assets	327,897	194,018
Long Term Assets			
	Methodist - Church Building and Loan Fund	558,354	576,096
Fixed Assets			
	Chattels Raumati	192,090	192,090
	Less Accumulated Depreciation	<u>115,834</u>	<u>110,841</u>
		76,256	81,249
	Chattels Robert Grove	36,879	50,098
	Less Accumulated Depreciation	<u>13,219</u>	<u>10,114</u>
		23,660	39,984
	Chattels Waikanae	47,292	44,898
	Less Accumulated Depreciation	<u>23,929</u>	<u>22,405</u>
		23,363	22,493
	Land and Buildings Raumati	2,980,000	1,870,000
	Land and Buildings Robert Grove Manse	906,000	710,000
	Land and Buildings Waikanae	<u>1,028,000</u>	<u>681,611</u>
	Total Fixed Assets	5,037,279	3,405,337
Total Assets		<u>5,923,530</u>	<u>4,175,451</u>
Equity			
	Opening equity	4,175,451	
	Bequests	149,916	
	Property revaluations:		
	Raumati	1,110,000	
	Robert Grove	196,000	
	Waikanae	<u>346,789</u>	
		<u>1,652,789</u>	-
		5,978,156	
	Less deficit	-	-
	contingent liability for building costs	51,338	-
		3,288	-
	Closing equity	<u>5,923,530</u>	-

Schedule of Fixed Assets
As at 30 June 2023

	Cost	Depreciation	Book Value as at 1 July 22
Buildings			
Raumati	\$ 1,870,000		\$ 2,980,000
Robert Grove Manse	\$ 710,000		\$ 1,028,000
Waikanae	\$ 681,611		\$ 906,000
Total Buildings	\$ 3,261,611		\$ 4,914,000
Chattels			
Chattels Raumati	\$ 192,090	-\$ 115,834	\$ 76,256
Chattels Robert Grove	\$ 36,879	-\$ 13,219	\$ 23,660
Chattels Waikanae	\$ 47,292	-\$ 23,929	\$ 23,363
Total Chattels	\$ 276,261	-\$ 152,982	\$ 123,279
Total Fixed Assets	\$ 3,537,872		\$ 5,037,279

Kapiti Uniting Parish

Statement of Accounting Policies

For the year ended 30 June 2023

General Accounting Policies

Kapiti Uniting Parish has elected to apply the accounting standard PBE SFR-A (NFP) *Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit)* on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. The Statement of Performance report is prepared on the accrual basis of accounting and on the assumption that the entity will continue to operate in the foreseeable future.

Changes in accounting policies

There have been no changes in accounting policies in the current period.

Particular accounting policies

Particular accounting policies that have a significant effect on the financial statements are:

GST – all income and expenses are recorded exclusive of GST

Income Tax - Kapiti Uniting Parish is wholly exempt from New Zealand income tax, having fully complied with all statutory conditions for these exemptions

Fixed Assets – Depreciation is provided on a straight-line basis at rates that will write off the cost of their estimated remaining useful lives. The useful lives of the major classes of assets have been estimated as follows:

Major furniture and chattels 20 years

Computers and other electronic equipment 5 years

Sound equipment 10 years

Depreciation has not been provided for on major buildings as their value is not expected to decline in the foreseeable future.

Reviewer's Declaration

I have reviewed the financial statements in accordance with International Standard on Auditing (New Zealand). The procedures performed in a review are substantially less than those performed in an audit. Therefore, I do not express an audit opinion on those financial statements.

Based on my review, nothing has come to my attention that leads me to believe that these financial statements do not present fairly, in all material respects the financial position of the parish as at 30th June 2023, and its financial performance for the year ended on that date.

A handwritten signature in black ink, appearing to read 'David Davis', is positioned above the printed name.

David Davis B.Comm. Dip Accy(auditing), MBS (accounting)